

**NAME OF INSTITUTION AND CODE**

**Year of**

**Establishment**

	Student Strength (No.) (sactioned )	Grand Total of Expenses	Basis of apportionment of each expenses on different programme	Diploma	P.G Diploma	Post Diploma	Other courses, if any recognised by AICTE
<b>1</b>	<b><u>Salary Exps.</u></b>						
	Teaching*						
	Non Teaching**						
	Salary to staff for college Administration						
	<b>Sub Total (1)</b>						
<b>2</b>	<b><u>Direct Recurring Exps. On Course :</u></b>						
	Computer Software						
	Lab Consumables						
	Purchase of Books						
	Purchases of Journals						
	<b>Sub Total (2)</b>						
<b>3</b>	<b><u>Common Operative Exps. :</u></b>						
	<b><u>College Admn.</u></b>						
	Admission Expenses						
	Advertisement						
	Newspaper & Periodicals						
	Consultancy						
	Electricity Exps						
	Faculty Development exp						
	Fees & Subscription						
	Maintenance & Running Expenses of Generator						
	Annual maintenance of building						
	Annual Maintenance of Computer						
	Annual maintenance of Other Assets						
	Annual maintenance of furniture						
	Running/Maintenance of Vehicles						
	Insurance exp						
	Internet						
	Bank Charges						
	Office Expenses						
	Fees & Taxes						
	Postage & Stamps						
	Printing & Stationary						
	Research Activities						
	Security Charges						

	Sports Expenses and Annual Function						
	Student Welfare						
	Telephone						
	Travelling Charges/Conveyance						
	Placement Cell Expenses						
	<b>Sub Total (3)</b>						
<b>4</b>	<b>Interest</b>						
	Interest paid on Finance						
	<b>Sub Total (4)</b>						
<b>5</b>	<b>Depreciation on Assets</b>						
	Building						
	Furniture						
	Computers & computer software						
	Books						
	Lab equipments						
	Other equipments/ assets						
	<b>Sub Total (5)</b>						
	<b>GRAND TOTAL OF COMMON EXPS.</b>						

**Note:** \* Its amount should tally with the programme wise separate details  
 \*\* Its amount should tally with the programme wise separate details

\*\*\* Please give detail of expenses, media used, name of news papers.

Name of the Institution						
Established on						
<b><u>SUMMARY OF EXPENSES</u></b>						
Courses, Post Diploma, Diploma, any other courses						
Intake of student in each course						
Year wise strength of students						
<b><u>1. Expenses on teaching Staff</u></b>						
(Give a list of teachers with their monthly salary						
<b>Post</b>	<b>Qualification</b>	<b>Strength (No.)</b>	<b>Pay scale</b>	<b>Gross pay per teacher</b>	<b>Date of appointment</b>	<b>Total Annual Expenses (Rs in lacs)</b>
Principal						
Head of the Departments						
Lecturer						
Any Others (Pl. Specify)						
<b>TOTAL</b>						

<b>2. Expenses on Non-Teaching Staff</b>						
<b>Post</b>	<b>Qualification</b>	<b>Strength (No.)</b>	<b>Pay scale</b>	<b>Gross pay per teacher</b>	<b>Date of appointment</b>	<b>Total Annual Expenses (Rs in lacs)</b>
In charge of Library						
Lab Assistant						
Head Clerk						
Juniors Clerk						
Head Clerk/cashier/accountant						
Junior Clerk/ Data entry operator						
Computer Assistant/ Photocopier Operator						
Lab Attendant						
Class Fourth employees						
Driver						
Security Guard (regular)						
College Administration						
<b>TOTAL</b>						

<b><u>3. Investment on Computer Systems</u></b>						<b>Rs in Lacs</b>
<b>Items</b>	<b>No.</b>	<b>Rate per Item</b>	<b>Total Cost</b>			
Terminals						
Full Computer Systems						
Servers						
Printers						
Networking Cost						
Other related items						
<b>TOTAL</b>						
<b><u>4. Investment on College Building:</u></b>						<b>Rs in Lacs</b>
<b>(Pl give details of area specified for each course / Programme/ Activity</b>						
Investment in College Building						
Investment in hostel /mess/sports						
<b>TOTAL</b>						
<b><u>5. Investment on Library Books:</u></b>						<b>Rs in Lacs</b>
No. of Books						
<b>TOTAL</b>						
<b><u>6. Investment on Furniture:</u></b>						<b>Rs in Lacs</b>
Cost of Furniture One time						
<b>TOTAL</b>						

<b>7. Investment on Lab:</b>						Rs in Lacs
Cost of Lab Equipments One time						
<b>TOTAL</b>						
			2007-08	2008-09	2009-10 estimated	
8. Cash Flow Statement for the year						
9. Courses run by institute which are not recognized by AICTE using the same infrastructure. If yes give full detail of courses & Infrastructure used for the purpose.						
10. Loan taken for the purpose of creating infrastructure of the institute other than the Land (Give details as under)						
a. Name of Lenders & Amount of Loan from each of them						
b. Year wise details of Loan taken						
c. Rate of intt loan wise						
d. Utilization for different activities (Year wise)						
e. Yearly interest amount						
f. Repayment period						
g. Outstanding of Loan (Year wise)						
11. Please furnish details of Receipts of Fee from Students in the following format						

<u>Name of the Course/Programme</u>						
<b>Years</b>		2007-08	2008-09	2009-10		
Students Strength Year wise (No.) :						
Amount of Fees (Rs.) per student						